



WYNDHAM SCHOOL

Admission Procedure

Purpose

Enrolments at Wyndham School follow the statutory requirements of s 33 of the [Education and Training Act 2020 - New Zealand Legislation](#), in that every domestic student is entitled to free enrolment and free education at any State school during the period beginning on the student's fifth birthday and ending on 1 January after the student's 19th birthday.

Objectives

- To ensure correct processes are followed for enrolment of students/ākonga at Wyndham School.
- To ensure that Wyndham School is the most appropriate provider for the learning and Health, Safety and Hauora/Wellbeing needs of the student/ākonga.

Procedures

All school enrolments will comply with Section 33 of the Education and Training Act 2020.

All students/ākonga to be enrolled must be aged between 5 and 19 years of age.

All school enrolments are made through the Principal in consultation with the student/ākonga, family/whānau, and Ministry of Education or other professional agencies as appropriate.

Once a place has been offered to a student/ākonga, an enrolment pack containing the appropriate documentation must be completed by family/whānau.

The school does not currently operate an enrolment zone however students/ākonga wishing to enrol will be eligible for school transport if their home is located within the Wyndham School MOE bus zone. Information on this geographic area is available from the school prior to enrolment.

For students/ākonga who require additional learning support prior to enrolment the Principal will determine whether the student/ākonga has been verified under the Ongoing Resourcing Scheme (ORS), or if an application should be made.

If an application is to be made the Principal/SENco will engage the ORS Application Process.

Should the student/ākonga and their family/whānau choose to leave the school, the school will unenroll the student/ākonga upon notification of their enrolment at an alternative school.